

LANDLORD CHECKLIST

La Vie Property Solutions would like to provide you with a list of items which will need to be attended to prior to your new tenants moving in.

Tick	Item
	All rubbish to be removed incl. in garage/ shed/ carport
	Rubbish bins to be cleaned and emptied
	All personal belongings to be removed from the property
	All walls to be cleaned and marks removed. Any marks, scratches or holes in walls are to be patched and repainted to a professional standard
	Ceilings and Cornices to be cobweb and bug free
	Air conditioning units and filters to be cleaned, batteries checked in remotes and replaced if necessary
	Windows, window tracks, fly screens and window sills are to be cleaned inside and out
	Fans, light fittings and light shades are to be dusted and free of insects and all globes in working order
	All switches are to be cleaned
	Stove, including elements, oven racks, griller, drip tray and door are to be cleaned and left free of grease. Oven light to be checked and replaced if necessary
	Range hood including filters are to be cleaned and light(s) checked
	Stainless steel to be polished
	Dishwasher to be cleaned inside and out including filter and under door flap
	Stainless steel to be polished
	All other included appliances to be cleaned inside and out
	Kitchen cupboards and doors to be cleaned and wiped inside & out, including kickboards and underside of wall cupboards

	All grease stains and marks are to be removed from walls and splash back tiles
	Floors and skirting boards are to be dusted and cleaned
	Bath, shower screen, wash basin, mirrors and toilet are to be cleaned. All soap residue to be removed from shower screens, floors, tiles and around frame
	Remember to remove toilet sets where you can and clean. Also cleaning inside and outside of toilet bowl.
	Exhaust fan/s to be cleaned and dust free
	Blinds are to be cleaned and free from dust
	If included, clean washing machine and dryer inside and out including filters
	Carpets are to be professionally cleaned with receipts handed into our office
	If pets have been kept on the premises, professional spraying for fleas internal and external, must be carried out. Please provide this office with a copy of the receipt
	Any oil spill on garage floor or driveway is to be cleaned/ removed
	Cobwebs to be swept/removed from exterior of home
	Lawns to be mowed, edges trimmed and gardens are to be weeded
	No garden rubbish to be left behind, this is including lawn clippings
	Swimming pool and/or spa to be checked and all chemicals topped up. Ensure surrounding areas are clean
	Notify your electricity, gas, phone and any other utility companies of your vacating date. Have all mail re-directed
	Please provide us with the keys, garage remote controls and details of any Alarm systems